

L.S.Robinson Real Estate & Vacation Rentals

Est. 1932

*337 Main Street, PO Box 1480
Southwest Harbor Maine, 04679-1480*

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*Joseph Wright
Broker/Rental Agent*

*Sheri Wright
Rental Agent*

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L.S.ROBINSON REAL ESTATE - SEASONAL RENTAL LISTING AGREEMENT 2022
337 Main Street, PO Box 1480, Southwest Harbor ME 04679 – 207-244-5563

I/We hereby authorize L.S.Robinson Real Estate to procure a tenant(s) for my property situated at:
_____ and known as _____
During the period of _____, 20____ to _____, 20____ at a price of:

April 23-May 28 May 28-June 25 June 25-July 23 July 23-Aug 27 Aug 27-Sept 24 Sep 24-Oct 29 Nov-April
_____ 1 week
_____ 2 weeks

You might want to have an in-between rate for the week of Aug 27-Sept 3 _____

***If dates provided do not correspond to your desired time frames, please correct or attach your date/price schedule.
You can also chose to post a rate by month, which can be prorated (3 nights June + 4 night July)***

May	June	July	Aug	Sept	Oct	Nov-April
_____	_____	_____	_____	_____	_____	_____

Any Additional Charges (Cleaning-Utilities-Internet, etc) _____ Amount \$ _____

Any Additional Fee for Pets: (Dog) or (Cat) allowed? Amount per pet \$ _____ /week

_____ I am willing to contract 1 week rentals immediately for the time periods available

_____ I request a 2 week minimum during July & August. Open July & August to 1 week rentals after _____

Winter Season \$ _____ from _____ to _____ with a _____ month minimum.

L.S.Robinson Real Estate will locate a tenant, provide a lease, collect and hold rental fee, security deposits, state tax in a special trust account as provided by law (interest from account paid to the Maine State Affordable Housing Foundation). L.S.Robinson Real Estate will receive a 15% commission on the rental fee. Owners are paid the Tuesday following the tenant's arrival. Owner will provide cleaning person..

If the owner locates a tenant and wants L.S.Robinson Real Estate to provide the lease, collect and hold rental fee, security deposits, state tax, L.S.Robinson Real Estate will receive a 10% commission on the rental fee.

In case a deposit is forfeited, the corresponding commission above will be due to L.S.Robinson Real Estate, and the balance of the rental fee paid to or retained by the owner.

By acceptance of this agreement, you hereby accept all Owner Responsibilities as stated in the Summer Rental Property Guidelines (attached), and L.S.Robinson Real Estate hereby accepts all Agency Responsibilities as stated in the Summer Rental Property Guidelines (attached).

Owner

Owner


Rental Agent – Joseph Wright


Rental Agent – Sheri Wright

L.S. Robinson R.E. - RENTAL PROPERTY INFO – (Please fill in any changes)
For New Properties please fill out completely

Your Name _____

Rental property name _____ Check-in time _____

Rental property address _____ Check-out time _____

Maximum occupancy _____ Security Deposit _____

Rental property phone number _____ Does this number change each year: (Y) (N)

Long distance phone block (recommended): (Y) (N) Unlimited Long Distance Calling (Y) (N)

Internet access (circle): (Cable) (DSL) (Dial -Up) (None) WiFi: (Y) (N)

Internet Connection Name: _____ Internet Password: _____

TV's: Antenna: (With converter) (No Converter) VCR _____ DVD _____ CD Player _____

Satellite _____ Satellite w/local channels _____ Basic cable _____ Family Cable _____ Premier Cable _____

Microwave _____ Dishwasher _____ Washer _____ Dryer _____ Gas Grill _____ Charcoal Grill _____

Number of Fans _____ Air Conditioning: (Y) (N) What rooms _____

Heat type _____ What rooms _____

Wood Fireplace/Woodstove for tenants use: (Y) (N) Gas Fireplace/Gas-Woodstove for tenants use: (Y) (N)

Smoking allowed (Y) (N) Pets: Dogs allowed (Y) (N) Cats Allowed (Y) (N)

Additional charge or restrictions for pets _____

Are there/have there been pets in the house? (Y) (N) Type: (Dog) (Cat) Other: _____ When: _____

Beds: : #1 _____ #2 _____ #3 _____

Size, Room, Floor
#4 _____ #5 _____ #6 _____

Cleaner _____ Cleaner's Contact numbers _____

Cleaner's E-Mail _____

Trash Service Provider _____ Collection day & time _____

Collection location _____ Trash Bin (recommended) (Y) (N)

Any neighborhood activity that might be disturbing to tenants? (construction, bright lights, commercial activity, especially in early morning) _____

*Please remember that you need to provide the initial supplies of:
toilet paper, paper towels, hand soap, dish detergent, & laundry detergent.
Tenants are told that linens, towels, pots, pans, coffee maker, toaster (oven),
and telephone are in all cottages.*

PROPERTY DATA INFORMATION (Any Changes)

Name:

Home Address:

Home Telephone:

Work Telephone:

Cell Phone

E-Mail(s)

Best/preferred way to contact you

Property Name:

Name:

Phone #

Caretaker

Carpenter

Electrician

Plumber

Gas Supplier

Oil Supplier

VACATION RENTALS

2022

May						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Sept						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	29	21	22	23	24
25	26	27	28	29	30	

June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Aug						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Oct						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Please fill out and put right on the refrigerator

These are the 2 most often calls we get from tenants.

L.S.Robinson Real Estate & Vacation Rentals

INTERNET
CONNECTION NAME: _____

PASSWORD: _____

TRASH PICKUP: _____

Have a Great Vacation!

Looking to return next year? Let us know as soon as possible.

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